



## OVERVIEW AND SCRUTINY BOARD 27 NOVEMBER 2014

**Subject Heading:**

**OVERVIEW & SCRUTINY BOARD  
WORK PROGRAMME**

**CMT Lead:**

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Group Director, Strategy and Resources

**Report Author and contact details:**

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**Policy context:**

Local Government Act 2000  
Localism Act 2011  
Council Constitution

**Financial summary:**

Support to the Board will be provided from within existing committee administration resources.

**The subject matter of this report deals with the following Council Objectives**

Ensuring a clean, safe and green borough	[X]
Championing education and learning for all	[X]
Providing economic, social and cultural activity in thriving towns and villages	[X]
Valuing and enhancing the lives of our residents	[X]
Delivering high customer satisfaction and a stable council tax	[X]

<b>SUMMARY</b>
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Following the agreement by full Council to establish an Overview and Scrutiny Board on 22 October 2014, this report invites the Board to agree its work programme for the remainder of the municipal year.

## **RECOMMENDATIONS**

That the Overview and Scrutiny Board:

1. Agree its work programme as shown in appendix 1 to this report along with any amendments that it wishes to make.

## **REPORT DETAIL**

- 1.1 The Overview and Scrutiny Board will need to agree its programme of work for the remaining meetings of the municipal year. Following initial discussions with the Chairman, several standing items have been suggested including an update on the position with current topic groups run by the Sub-Committees and the scrutiny of the performance reports that are submitted to Cabinet. Space has also been allocated for Members of any Sub-Committee to refer matters to the Board that they feel merit scrutiny at the Board level.
- 1.2 It is also envisaged that brief updates on the work of each Sub-Committee will be given at each meeting of the Board. Members should also note that the Board will take over responsibility for scrutiny of the Council's overall budget proposals and its Financial Strategy.
- 1.3 Members should note that the attached work plan is in draft at this stage and Members are welcome to make any additions or changes to the proposals during discussion at the initial meeting of the Board.

## **IMPLICATIONS AND RISKS**

### **Financial implications and risks:**

There are no direct financial implications and risks as support to the Board will be covered by existing budgets within Committee Administration.

### **Legal implications and risks:**

There are no direct legal implications or risks.

**Human Resources implications and risks:**

There are no direct human resources implications or risks.

**Equalities implications and risks:**

There are no direct equalities implications and risks

<b>BACKGROUND PAPERS</b>
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None.

**APPENDIX 1: OVERVIEW AND SCRUTINY BOARD – WORK PROGRAMME**  
**(Provisional Meeting Dates)**

<b>27 NOVEMBER 2014</b>	<b>13 JANUARY 2015</b>	<b>22 JANUARY 2015</b>	<b>4 MARCH 2015</b>	<b>16 APRIL 2015</b>
Note membership	Sub-Committee Update	<b>Budget scrutiny</b>	Sub-Committee Update	Sub-Committee Update
Terms of Reference	List and progress of current topic groups		List and progress of current topic groups	List and progress of current topic groups
Committee's work programme (incl. work undertaken by former value OSC)	Member referral of scrutiny items		Member referral of scrutiny items	Member referral of scrutiny items
Performance Reports	List and progress of current sub-committee topic groups		List and progress of current sub-committee topic groups	List and progress of current sub-committee topic groups
Minutes from Value OSC (including joint OSC re budget)	Performance Reports			Performance Reports
Work plans of Sub-Committees				